

BROKER WORKFLOW

Broker emails case # request to Account executive
INTAKE@TRUSTLENDING.NET
Intake processes & uploads to RV and emails broker.

Broker submits loans via Quantum Reverse. -Intake reviews within 24 hours of submission for critical underwriting docs and pulls the appraisal from the brokerappraisals inbox. If documents are missing, intake will email the broker processor.

Once all documents are received for a complete UW submission, Intake submits the file to an underwriter.

UW Turn Time is around 48 hours.

Underwriter will email loan notification to Account rep and Processor.

Broker to email conditions to Processor & Account rep.

Closer will complete initial HUD-1 and will email final copy to Broker and settlement agent for approval.

Closer will confirm receipt of request

Processor will issue a CTC email that will include closing/LO Fee sheet to be completed and emailed to MAIDA@TRUSTLENDING.NET

This process will repeat until we reach CTC status.

Processor to review conditions within 24-48 hours and update account rep and loan officer.

Processor receives all conditions reviews if anything is missing.

Title Company/Settlement Agent to review documents for accuracy and return executed closing package to Trust Lending within 24 hours.

Funder to review executed documents and submit loan for funding.

Funder will fund loan after rescission period ends.

